

Reg. No...../.....

To EASY PAYMENT SERVICES LTD, with UIC 204112059, having its seat and registered address in the city of Sofia, 7 Lyulin Residential Area, 28 Jawaharlal Nehru Blvd., 'Silver Center' Administrative and Business Center, 2nd Floor, Office No. 40-46

Request for Exercising Personal Data Protection Rights

Details about the data subject

Name, middle name and surname *¹ _____

PIN / Foreigner's ID No / date of birth** _____ ID card № _____,

issued on _____ by _____, mailing address:

_____, contact phone:

(in case no mailing address is specified, please, provide permanent address)

_____,

represented personally or by: legal representative with notarised power of attorney

№...../.....

Name, middle name and surname*¹ _____

PIN / Foreigner's ID No / date of birth **¹ _____ ID card № _____,

issued on _____ by _____, mailing address:

_____, contact phone:

(in case no mailing address is specified, please, provide permanent address)

_____,

in my capacity of: current/ previous client current/ previous employee other: (please, specify)

I would like to exercise my right of: *(Please, specify the right you want to exercise as well as the processing information/ activities that are relevant to the request in order to enable us to reply to your enquiry)*

¹

**This information will be used for the purposes of duly identifying and contacting you. EASY PAYMENT SERVICES LTD may ask you to provide additional information necessary for verifying your identity.*

***Date of birth should be specified if the applicant does not have PIN/ Foreigner's ID No.*

Date: _____ **Signature of the applicant:** _____
(to be completed by the administration employee)

Received by: _____ **Signature of the employee:** _____
(to be completed by the administration employee)

Within one month of the receipt of the request, EASY PAYMENT SERVICES LTD will inform you about the actions undertaken with regard to your request to your preferred address. In case you want to exercise more than one of your rights, please, specify the order in which you want to handle and realise your requests. In case the number and complexity of your requests require more detailed research, the time period may be extended with another two months and you will be notified to this effect in timely manner.

We will process the personal data provided in relation to the handling of this request with regard to our statutory obligation to identify you. Such data re processed as follows:

- *Purpose of processing – handling and replying to your request and identifying you;*
- *The respective categories of personal data – these are your full name, PIN, permanent address, mailing address ID card No, date of issue, place of issue, mobile number, email;*
- *Recipients of your data – the persons who register, handle and/or reply to your request and those who maintain the information systems of the Company;*
- *Data you have provided will not be disclosed to third parties and will not be transferred outside the EU;*
- *Grounds for processing of your personal data – statutory interest for protection of the Company's interests;*
- *Time period for storage of your data – not less than two years and after the expiration of this time period they will be destroyed if there are no other grounds to continue storing your data;*
- *Rights you have – right to access to, rectification or erasure of your personal data, or restricting their use, whereas you have the right to object to the processing, right to lodge a complaint with the Personal Data Protection Commission, as well as right to data portability.*

For more information about your rights, as well as about how you can exercise them, please refer to the Company's Personal Data Protection Policy available on the following website: <https://easyps.bg/gdpr>.